

Policy on Malpractice and Maladministration

Vin Sans Fin Education Ltd. (trading as 'VSF Wine Education', '尝乐', '尝乐品酒教育', '嗜樂' and '嗜樂品酒教育', referred to as 'VSF', 'we', 'us' or 'our' hereinafter) is committed to safeguarding the integrity of WSET® qualifications and certification. The headings below list categories of malpractices/maladministration which may be detrimental to WSET® qualifications and certification. These examples are non-exhaustive and are intended as guidance to our candidates on the WSET®'s definition of malpractices/maladministration:

- a) A deliberate attempt to discredit the WSET®, or to bring the WSET® into disrepute in any way;
- b) Fraudulent use of WSET® certificates;
- c) Plagiarism of any nature by candidates;
- d) Disruptive behaviour by candidates;
- e) Candidates in breach of published Examination Regulations
- f) Breach of copyright;

Non-compliance with WSET Policies and Procedures can fall into two distinct, but related, categories:

Maladministration, where non-compliance is generally unintentional, or the result of mistakes, carelessness, or inexperience. This concerns accidental breaches of conduct or neglect of professional duty, or breaches not considered to be deliberate or malicious in intent. This represents a lower risk to the integrity of the qualification and would not affect examination results or certification.

Malpractice, where the non-compliance is intentional or the result of negligent or reckless action without consideration of the consequences of the action. This concerns serious and/or deliberate breaches of conduct, or serious neglect of professional duty. Malpractice represents a high risk to the integrity of the qualification, and could result in the invalidation or revocation of examination results and/or certification. In this instance OfQual must be informed of the malpractice case and WSET® Awards will take all appropriate action as directed by the Regulatory Authority.

Reporting Malpractice & Maladministration

VSF Wine Education is required to report any case of malpractice and maladministration by candidates, educators, invigilators or centre staff to the Centres Co-ordinator and Quality Assurance Manager at WSET® Awards immediately using the **Notification of Potential Malpractice Form**.

Failure to do so may result in the refusal to issue results and Certification to candidates and/or the invalidation of examination.

WSET® Awards will also act upon reports of suspected or actual malpractice received from candidates which may affect the integrity of WSET® qualifications. In such circumstances, the main contact at VSF Wine Education will be notified and invited to respond prior to further action being taken.

Contact Us

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VSF Wine Education

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